Employers of foreign domestic helpers are advised to pay attention to the above and remind their domestic helpers accordingly.

Employers SHOULD NOT deduct domestic helpers’ wages for the payment to the agency.

For latest information on regulation of Employment Agencies, please browse www.eaa.labour.gov.hk

For inquiry or complaint against employment agencies concerning unlicenced operation or overcharge of commission, please contact Employment Agencies Administration of the Labour Department.

Telephone: 2115 3667
Address: Unit 906, 9/F, One Mong Kok Road Commercial Centre, 1 Mong Kok Road, Kowloon


(This leaflet is written in both English and Hindi language. In case of conflict or deviation in interpretation, the English version shall prevail.)

English and Hindi Version
Published by the Labour Department

Rev: 1/2019
Foreign Domestic Helpers **SHOULD**

- Make sure the agency has a valid licence of employment agency issued by the Commissioner for Labour
- Pay the prescribed commission only **AFTER** you have received your first month salary
- Request a receipt for any payment made
- Avoid paying the agency through a third party
- Keep the original copy of your employment contract
- Keep your own personal identification documents (e.g. identity card, passport, etc.)
  
**Foreign Domestic Helpers **SHOULD NOT**

- Pay the agency any expenses of fees such as registration fees, reservation fees and photocopying fees, etc. other than the prescribed commission
- Pay the agency by borrowing money from any loan company upon request of the agency
- Sign any document, agreement or contract if you don’t agree to the terms or if you are not sure what they mean
- Sign for any wages you have not received